

Series 6000 – Instruction

1. Elementary and Secondary

E. Instructional Arrangements

(4) Field Trips

The Suffield Board of Education recognizes that valuable experiences may be derived from field trips participated in by students, when trips are properly planned, executed, and evaluated. Field trips as a term are described in the following Regulations. Field trips shall be directly related to or be an extension of the classroom learning experience for students. In this respect, field trips may be used as springboards for, continuations of, or culminating activities from instructional units presented in the classroom.

All proposals for field trips shall be submitted to and approved by certified school staff and administration as provided in the following Regulations prior to any commitments being made to participate in any such field trips or advertising for same to students.

The school staff, under the direction of the administration, will take all reasonable and prudent steps to safeguard the physical and educational welfare of participating students during field trips. The administration has discretion to place any restrictions upon a student's participation when, in the judgment of the certified staff, student welfare requires it. Students participating in field trips must be officially enrolled and attending one of the Suffield Public Schools in the district.

All Board policies and administrative regulations concerning students will be in effect for all approved field trips. Permission slips signed by a parent or guardian on an approved form shall be required of all students participating in school trips. All students and employees participating in such activities may be required to have appropriate accident and health insurance coverage in force, protecting against bodily injury, disability, or death while participating in such activities. All students may be required to provide, in advance, an emergency treatment waiver signed by the student's parent/guardian including emergency contact phone numbers, hospital insurance policy numbers and/or any other data deemed necessary to implement this policy.

Students may be asked to pay for all or part of their participation in any field trip sponsored by the school district, as may be deemed necessary by the school district. No student will be excluded from participating in a field trip that is part of the curriculum because of his/her inability to pay.

The Suffield Board of Education does not sponsor or authorize field trips of a recreational nature. The Board of Education recognizes that parents/guardians may desire their children to participate in certain recreational field trips offered outside of the educational experience provided by the Board. The Suffield Board of Education does not assume any responsibility or liability for any recreational field trip.

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SUFFIELD PUBLIC SCHOOLS
Suffield, Connecticut