

Series 3000 – Business & Non-Instructional Operations

5. Non-Instructional Operations

G. Auxiliary Agencies

(e) Safety Complaints/Records and Reports

The Superintendent of Schools shall:

1. develop procedures for reporting all complaints relative to school transportation safety, including complaints about bus driver;
2. maintain a written record of all such complaints;
3. within thirty (30) days of the close of the school year, submit a report containing all complaints received within the previous twelve month period to the Commissioner of Motor Vehicles;
4. within ten days of its occurrence, the Superintendent shall make a written report to the Commissioner of Motor Vehicles, on the form prescribed by the Commissioner, of the circumstances involving a motor vehicle and any student pedestrian at, or in the immediate vicinity of, a school bus stop;
5. on a regular basis, and upon occurrence as appropriate, review with the Board of Education any complaints received and any accidents reported between motor vehicles and district students.

Legal Reference: Connecticut General Statutes

10-221c Development of policy for reporting complaints re: school transportation safety. Reporting of accidents at school bus stops.

Policy adopted: March 2, 2004
Policy revised: April 22, 2008

SUFFIELD PUBLIC SCHOOLS
Suffield, Connecticut