

Suffield Board of Education  
Facilities Subcommittee Meeting Minutes  
July 15, 2014 – 5:30 p.m.  
Central Office Conference Room

Present: George Beiter, Mary Roy, Michelle Zawawi, Mary Lou Sanborn, Bill Hoff, Larry Plano, Karen Baldwin

Call to Order: 5:45 p.m.

I. Light Poles at SHS Field

**Overview:** Lights originally in West Suffield field four years ago. The Town and Rotary supposedly were to fund the installation. To run would be less than \$10/hour. Uses: soccer games, JETS youth football.

**Questions:** Is this a gift we do not want to accept? We will discuss with the Town who is responsible for maintenance and equipment.

**Actions:** It needs approval through Planning and Zoning. Cost out the maintenance – confirm in writing the responsibilities.

II. Large Animal Facility/Technology Punch List

**Overview:** The “outstanding issues” document was reviewed.

**Questions:** Technology request regarding original equipment list.

**Actions:** send letter to Permanent Building Committee outlining our needs in technology; check original equipment list.

III. CL&P Status and Next Steps

**Overview:** Demand ratchet reduction work accomplished at SHS by Powerpoint Energy. That work was commissioned by Urban Engineering, Inc. Projection of savings overstated.

**Questions:** What did we pay Urban Engineering for commissioning the work? *No district funds were expended. Powerpoint Energy paid for the work.*

**Actions:** Concern over the district loss of money and continued lack of responsiveness from CL&P. Write a letter to the Public Utility Commission and State representatives.

#### IV. McAlister Portables and Library Transition

**Overview:** Nor formal plan or request by the Town has been made to the district to have portables used by the Town for the purpose of swing space for the library.

**Questions:** Safety, traffic, length of need, lack of plan

**Actions:** Subcommittee to raise issue at July 15 Board of Education meeting. The Superintendent explained the topic part of the Board Chair's report.

#### V. ACCE Security Projects: Status Report

**Overview:** Projects approved through May 2014 budget process were:

1. Public address system upgrades
2. Video surveillance – SHS, AWS, MIS, SMS
3. Security system install and ID badges – AWS, MIS

**Actions:** Update on work status at the next Facilities meeting.

#### VI. DEEP – Underground Storage Tanks (UST)

**Overview:** DEEP onsite the week of July 7, 2014 to inspect underground oil tanks. There are five underground tanks: one at SHS, two at SMS, one at MIS, and one at AWS. The inspector agreed to delay his inspection because the tanks are not equipped with the required cathodic protection (CP) system. We got a quote a few years ago to add the system but did not go ahead with funding.

**Actions:** Larry Plano is working with Weston and Sampson to get quotes to add the CP system to the oil tanks, however based on the age of 4 of the tanks, it is not sensible to add a system to four of the five tanks. Weston and Sampson are working on getting the tanks inspected and will send a full report to Mr. Plano. The most likely course of action will be to remove all of the tanks except for one at SHS. The life expectancy of the tanks is 30 years, however if the CP systems are not in place or if a CP test has ever failed, the life expectancy drops to 15 years. Those tanks are approaching 30 years.

Future Agenda: Sharing of facilities projects with the Town, can the Board manage certain ACCE projects.

Meeting adjourned: 6:32 p.m.